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**9-1-1 Emergency Communications  
District Board of Managers  
October 22, 2013  
Minutes**

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**Members Present:**

Dr. Alan Stafford, County Representative  
Jeff Wyatt, Municipal Representative  
Dewayne Bush, County Representative  
Jim Bryan, Municipal Representative  
Gene Dettmann, Volunteer Fire Department Representative

**Staff Present:**

Ronnie Kidd, 9-1-1 District Director  
Mark Hoover, 9-1-1 Assistant Director  
Mike Saxton, 9-1-1 Program Coordinator

**Others Present:**

Judge Downing Bolls, Taylor County Judge  
Ricky Bishop, Taylor County Sheriff  
Ken Dozier, City of Abilene Fire Department, Chief  
Mindy Patterson, Director Finance, City of Abilene  
Wayne Brandt, City of Abilene PSAP, Division Manager  
Jodi Dyer, Taylor County Sheriffs' Office PSAP, Manager  
Randy Holden, Tye Police Chief  
Belinda Hohhertz, Tye City Secretary  
Nancy Moore, Mayor, City of Tye  
Barbara Boen, Office of Emergency Management, City of Abilene

**Item 1 - Call to Order**

Dr. Alan Stafford called the meeting to order at 3:30 p.m. in the City Hall Basement Conference Room. All Board members were present.

**Item 2 – Approval of Board Minutes**

A motion was made and seconded to approve August 15, 2013 Board minutes.

**This was unanimously approved by the Board.**

A copy of the minutes will be posted on: <http://www.abilenetx.com/AgendasandMinutes/index.htm> and a voice recording of all minutes is on file at the City of Abilene.

**Item 3 – City of Tye and Taylor County Sheriff's Office Request for Funding**

The City of Tye brought forward a proposal (with Taylor County Sheriff Office support) requesting funding for support of a part-time call taker position. The concept would allow Taylor County to hire a part-time employee to perform the duties of a call-taker for the City of Tye in the Taylor County S.O.

Currently when an emergency call is received from Tye, the call is answered and then transferred to the City of Tye for handling during normal office hours. For after hours calls, the Sheriff's Office transfers or attempts to transfer the call to Taylor Development to handle the call. Sheriff Bishop stated "At times, the transfer is difficult to make because of the time transferring the call or

losing the call." Tye Police Department has expressed concerns over the safety of this procedure. This resulted in this new operational concept and was brought forward to 9-1-1 Emergency Communications District Board of Managers in this meeting. The proposed FY 2014 breakdown of cost is as follows:

Cost of a part time Sheriff's Office Call-taker	\$20,000
City of Tye Commitment	\$10,000
Requested funding from 9-1-1	\$10,000

The Board agreed with the part-time SO call taker concept as a safety improvement for the City of Tye and for Taylor County to "call take" for the City of Tye. The major concern of the Board was complying with the allowable expenses ruling in accordance with Health and Safety Code, Section 772.317. (Attachment)

In reviewing what it was able to fund, a member of the Emergency Communications District Board of Managers suggested a 1/3 cost share among Taylor County, the City of Tye, and the 9-1-1 Board. As a result of further discussion of expenses for this position, the Board considered all of the Taylor County operating expenses for training and in-kind cost of the part-time employee. This resulted in the Board supporting the proposal for one year to be revisited next year and felt it stayed within the guidelines of the "allowable expenses" guidance.

**A motion was made and seconded to approve the \$10,000 funding request. This was unanimously approved by the Board.**

**Item 4 - Adjourn**

Board Chairman Dr. Alan Stafford adjourned the meeting at 4:00 p.m.

Approved: _____ Chairman Date: _____
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Sec. 772.317. ALLOWABLE EXPENSES. Allowable operating expenses of a district include all costs attributable to designing a 9-1-1 system and to all equipment and personnel necessary to establish and operate a public safety answering point and other related answering points that the board considers necessary.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

ATTACHMENT