

ABILENE / TAYLOR COUNTY (9-1-1) ECD

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The Abilene / Taylor County 9-1-1 District Board met in regular session on February 28, 2024, at 2:00 p.m. at 4310 Buffalo Gap Rd. #1246, Abilene, TX (South Branch Library).

Members Present:

DeWayne Bush, County Representative and Chairman
Tommy Pope, County Representative
Vincent Cantu, Municipal Representative
Michael Rice, Municipal Representative
Jon Hoebelheinrich, VFD Representative

Staff Present:

Troy Swanson, 9-1-1 Program Director
Sharla Allison, 9-1-1 Board Secretary

Others Present:

Lindsey Hoxsey, Abilene Police Department
Kelley Messer, City of Abilene, Legal
Ricky Bishop, Taylor County Sheriff's Office
Craig Grattis, Taylor County Sheriff's Office
Chuck Statler, Taylor County
Chairyl Clark, Taylor County
Stevie Dora, Taylor County Sheriff's Office
Mike Rains, City of Abilene, Finance
Isiah Guerra, KTAB/KRBC
Rebecca Mortensen, City of Abilene, IT

Item 1 – Call to Order

Chairman Bush called the Abilene / Taylor County Emergency Communications Board meeting to order at 2:00 p.m. and led the invocation.

Item 2 – Pledge to the United States Flag and the Texas Flag

Item 3 – Public Comments on Any Item on the Agenda

Chairman Bush noted that there were no Public Comments.

Item 4 – Recognitions, Proclamations, and Announcements

Introduction: Director Swanson began by recognizing two special guests invited to speak to the board. Dave Saleh from Resource Data, Inc. will discuss the GIS program, and Trey Shanks from Freese & Nichols will discuss the financial analysis statement completed for the 9-1-1 District.

Annual Update/State of 911 District: a briefing by Troy was given explaining why the annual 911 District meeting was changed from September to February was due to timing of budgets for both the City and the County. It was proposed and approved at the last meeting to move the annual meeting to February for the opportunity for mid-fiscal year budget and rate revisions, as well as to inform the agencies of the next fiscal year budget cycles for those two agencies.

The grant was approved, which will be presented later in the agenda. One of the District's significant initiatives is to implement the Next Generation 911 Core Services and the GIS update of the data for this year.

Item 5 – Approval of Board Minutes from September 27, 2023, Annual Board Meeting and November 1, 2023, Special Board Meeting

Boardmember Rice motioned to approve both items as presented. Boardmember Cantu seconded the motion. Motion carries.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice

NAYS (0): None

September 27, 2023, and November 1, 2023, Board Meeting Minutes **Approved**.

A copy of the minutes will be posted on: <http://abilenetx.gov/714/Agendas-Minutes> and a voice recording of all minutes is on file at the City of Abilene.

Item 6 – Discussion, Accept and Acknowledge the District's Procurement Activity Report (BM24-01 – Memorandum)

Secretary Allison explained that to ensure transparency of financial transactions administered by the 911 District Administration, they provide information on procured services and paid invoices not in the FY24 budget. The financial transactions include the Taylor County Sheriff's Office purchase of MDT's (\$632,055.72), GIS 911 addressing services provided by Resource Data Inc. (\$100,632.68), and a financial analysis/audit completed by Freese and Nichols (\$49,520.00).

Chairman Bush motioned to acknowledge the item as presented; Boardmember Pope seconded the motion. Motion carried.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice

NAYS (0): None

Item 6 – Discussion, Accept and Acknowledge the Answers to 911 District Board Questions (BM24-02 – Memorandum)

Troy stated that a list of questions from the 911 District Board at the September 27, 2023, board meeting has been compiled, along with answers provided by the 911 District administration.

Follow up questions from the Board were addressed by Administration.

Chairman Bush motioned to acknowledge the item as presented; Boardmember Rice seconded the motion. Motion carried.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice
NAYS (0): None

Item 7 – Discussion, Accept and Acknowledge the City of Abilene's GIS Strategic Plan (BM24-03 – Memorandum)

Troy explained that the City now has a 5-year GIS Strategic Plan. The City intends to use this information to create a planning roadmap over the next five years to determine the required products, functions, and services. The City's vendor will be asking for input on that roadmap for GIS services specifically 911 addressing services. This strategic plan will include budgets, procedures, and policies. This would create a cycle that forms a capital investment opportunity and improve the practices and procedures. With all the current improvements accomplished with 911 addressing, it would help envision continuous improvements, ensuring that the 911 addressing program is as efficient and effective as possible.

Chairman Bush motioned to accept participation as the 911 District in the City's five-year GIS Strategic Planning effort with the stipulations mentioned; Boardmember Hoebelheinrich seconded the motion. Motion carried.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice
NAYS (0): None

Item 8 – Discussion, Accept and Acknowledge an Update from the City of Abilene GIS Services Provided by Resource Data, Inc. (BM24-04 – Memorandum)

Dave Saleh, GIS Manager from Resource Data, Inc., presented a report on 911 addressing and mapping to the board. Saleh addressed the following topics during his presentation: the state of 911 addressing (previous process), the current state (current process), submitting requests (online 911 addressing application), the addressing requests database (GIS Request Portal), looking ahead, future (goals), and GIS team objectives.

Boardmember Pope motioned to accept and acknowledge the item as presented; Boardmember Cantu seconded the motion. Motion carried.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice
NAYS (0): None

Item 9 – Discussion, Accept and Approval of the Acceptance of Grant Funds from the Texas Commission on State Emergency Communications (CSEC) and the 911 District's Management of Funds (BR24-01 – Resolution)

Troy read into record the formal resolution, Board Resolution (BR24-01).

Boardmember Pope motioned to approve the item as presented; Boardmember Hoebelheinrich seconded the motion. Motion carried.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice
NAYS (0): None

Item 10 – Discussion, Accept and Approval to Implement the NGCS and GIS Update as Specified in the CSEC Grant Contract Using Grant Funds (BR24-02 – Resolution)

Troy read into record the formal resolution, Board Resolution (BR24-02).

Boardmember Rice motioned to approve the item as presented; Boardmember Hoebelheinrich seconded the motion. Motion carried.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice
NAYS (0): None

Item 11 – Discussion and Accept the Financial Analysis Report Provided by Freese & Nichols, Inc. (BM24-05 – Memorandum)

Trey Shanks, Vice Principal/Principal from Freese & Nichols, Inc., presented a report on the Abilene Taylor County 911 District Services to include a comprehensive analysis of financial information. Shanks addressed the following topics in his report to the Board:

- Historical 911 District revenue and expense summary.
- FY24 budget review.
- Potential options to address the budget shortfall.

Boardmember Rice motioned to accept the item as presented; Boardmember Hoebelheinrich seconded the motion. Motion carried.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice
NAYS (0): None

Item 12 – Discussion, Consideration and Action Regarding the Proposed Revision to FY24 Revisions to Budget and Rates (BR24-03 – Resolution)

Troy read into record formal resolution, Board Resolution (BR24-03).

Boardmember Rice motioned to approve the item as presented; Boardmember Cantu seconded the motion. Motion carried.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice

NAYS (0): None

Item 13 – Discussion, Consideration and Action Regarding the FY25 Budget and Rates (BR24-04 – Resolution)

Troy read into record the formal resolution, Board Resolution (BR24-04).

Boardmember Pope motioned to approve the item as presented; Boardmember Hoebelheinrich seconded the motion with the notation of the minor changes to the revenue and expenditures changes as discussed. Motion carried.

AYES (5): Boardmembers: Bush, Pope, Cantu, Hoebelheinrich and Rice

NAYS (0): None

Adjournment

Boardmember Pope motioned to adjourn. Boardmember Hoebelheinrich seconded the motion. Motion carried.

Board Chairman, DeWayne Bush, Adjourned meeting at 4:40 p.m.

ATTESTED:


District Secretary

APPROVED:


Board Chair